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Government of Himachal Pradesh
Town & Country Planning Department

No: TCP-A(3)-1/96-I

Dated

07.07.2005.

NOTIFICATION

The Governor of Himachal Pradesh is pleased to promulgate the following rules for regulating the payment for the Grant-in-Aid to the Special Area Development Authority(s) in Himachal Pradesh:-

"RULES"

- 1. Short Title and Commencement
- 2. Definition

- (i) These rules may be called rules regulating payment of the Grant-in-Aid to the Special Area Development Authority(s) in Himachal Pradesh.
- (ii) These rules shall come in to force from the date of its publication in the Rajpatra.

In these rules, unless there is anything repugnant in the subject or context otherwise requires:-

- (i) "Director" means the Director of Town and Country Planning Department of the Government of Himachal Pradesh.
- (ii) "Department" means Town and Country Planning Department of the Government of Himachal Pradesh.
- (iii) "Government" means the Government of Himachal Pradesh in the Town and Country Planning Department.
- (iv) "Revenue" means the Revenue administered by the Government of Himachal Pradesh.
- (v) "Secretary" means the Secretary of the Government of Himachal Pradesh.
- (vi) "Special Area Development Authority" means Special Area Development Authority(s) constituted under section-66 of the H.P. Town and Country Planning Act, 1977 (Act No.12 of 1977).



3. Purpose of Grant -
in-Aid

The Government may give Grant-in-Aid for the following purposes:-

- (i) Acquisition of Land.
- (ii) Creation of income generating assets.
- (iii) Creation of assets benefiting community and
- (iv) Providing municipal services/civic functions.

Note: Grant-in-aid will not be used to create new posts/filling up of staff. However, in case, if it is essential that new posts are required to be created/vacancies are to be filled, the permission of the Govt. would be necessary.

4. Mode of Payment
of Grant-in-
Aid

The Grant-in-Aid shall be sanctioned by the Government, subject to availability of funds on receipt of a written request from the said Special Area Development Authority(s) indicating the purpose for which it is required. Normally a self-contained proposal containing the demand of whole year shall be furnished by the Said Special Area Development Authority(s), to the Director by 15th May every year.

5. Accounts and
Audit of Grant-in-
Aid

- (i) The Secretary of Special Area Development Authority shall maintain complete accounts of income and expenditure.
- (ii) The Government or its representative and the Director or his representative shall have the right to inspect the accounts at any time.
- (iii) The accounts shall be audited by an agency which will be specified by the Government/Director.
- (iv) The Government or the Director may ask for any number of reports from the Special Area Development Authority in order to monitor its work.
- (v) The Special Area Development Authority(s) shall maintain a register in respect of the permanent assets acquired wholly or partially out of Government Grant. This register should be maintained by the said Special Area Development Authority(s) separately in respect of each sanctioning Authority(s) to whom a

copy thereof shall be furnished annually for permanent record. The assets would be taken to mean all immovable property of the capital nature where the value exceeds Rs.1000/-.

(vi) The Special Area Development Authority will submit income and expenditure statement yearly to the Director in the form which is at Annexure "A".

(vii) An audited utilisation certificate will be furnished by the Special Area Development Authority(s) in respect of Grant-in-Aid released to them during a particular year by 15th April of next year as per form in Annexure "B" to the sanctioning authority.

(viii) The expenditure of Grant-in-aid shall be debitable to :-

(for Tribal SADA's)

Major Head 2217- Urban Development

03- I.D.S.M.T

796- Tribal Area Sub-plan

01- Grant-in-aid to Special Areas Development Authorities.

By Order

Secretary(TCP) to the
Government of Himachal Pradesh.

Endst.No: As above

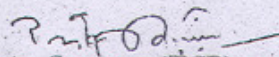
Dated

Shimla-2

08.07.2005.

Copy forwarded to:-

1. The Accountant General Himachal Pradesh, Shimla-171003.
2. The Senior Deputy Accountant General Himachal Pradesh, Shimla-171003.
3. The Controller, Printing and Stationery Department Himachal Pradesh, Shimla-5 for publication in Extra-Ordinary Rajpatra.
4. The Deputy Secretary(Fin-Reg.) to the Government of H.P.
5. The Director, Town and Country Planning Department, Himachal Pradesh 9 for necessary action alongwith 10 spare copies.
6. The Chairman all the Special Area Development Authorities in Himachal Pradesh.


Deputy Secretary(TCP) to the
Government of Himachal Pradesh

ANNEXURE "A"

SPECIAL AREA DEVELOPMENT AUTHORITY

YEARLY INCOME AND EXPENDITURE STATEMENT FOR THE YEAR

<u>Income</u>	<u>Rs.</u>	<u>Expenditure</u>	<u>Rs.</u>
Grant-in Aid received during the year		Staff Salary	
Amount Collected through taxes		Spent on new works	
Rent from shops or other buildings		Spent on maintenance	
Others, if any		Spent on material for cleanliness	
		Electricity Charges paid	
		Water Charges paid	
		Office Expences	
		Others if any	
Total		Total	

3m/2

Balance funds available with the SADA..... Rs.....

Outstanding bills amount (i) for new works,..... Rs.....
(ii)with regard to recurring expenditure, Rs.....

Number of meetings held in the year;.....

Whether expenditure approved in these meetings;

CHAIRMAN/ MEMBER SECRETARY.

Date :
Place :

(Form of Utilization Certificate)

No.....

Letter No.
Dated :

1. Certified that an amount of Rs.....
 (Rupees.....) only of Grant-in
 Aid sanctioned during..... the year..... in favour
 of..... vide letter No.....
 dated.....has been utilized for the work for which it was sanctioned and that the
 balance of Rs. (Rupees.....) only remained
 unutilized at the end of the year and shall be utilized during the next financial year with the prior
 approval of the Government.

2. Certified that I have satisfied that the condition on which the
 Grant-in- Aid was sanctioned have been duly fulfilled/ are being fulfilled and that I have
 exercised the following checks to see that the money was actually utilized for the purpose for
 which it was sanctioned.

Kinds of checks exercised

- 1.
- 2.
- 3.
- 4.

Signature with seal.....

Designation.....

Dated.....