

Authoritative English Text of this Department Notification No. TCP-2(B)1-1/2009, (Estt)Rules/DM dated 22.12.2011 as required under Clause (3) of Article 348 of the Constitution of India)

GOVERNMENT OF HIMACHAL PRADESH  
DEPARTMENT OF TOWN & COUNTRY PLANNING

\*\*\*\*\*

No. TCP-2(B)1-1/2009(Estt)Rules/DM. Dated Shimla-2 the 22<sup>nd</sup> December, 2011

NOTIFICATION

In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor, Himachal Pradesh in consultation with the H.P. Public Service Commission, is pleased to make the following Recruitment and Promotion Rules for the post of Draughtsman, Class-III (Non-Gazetted) in Town & Country Planning Department, Himachal Pradesh, as per Annexure-"A" attached to this notification, namely :-

- Short title and commencement
- 1.(i) These rules may be called the Himachal Pradesh, Town & Country Planning Department, Draughtsman, Class-III (Non-Gazetted), Recruitment and Promotion Rules, 2011.
- (ii) These rules shall come into force from the date of publication in the Rajpatra, Himachal Pradesh.
- Repeal and savings
- 2.(i) The Himachal Pradesh Town & Country Planning Department, Draughtsman, Class-III(Non-Gazetted) Recruitment and Promotion Rules notified vide this Department's Notification No.TCP-A(3)-12/97 dated 14.11.2000 are hereby repealed.
- (ii) Notwithstanding such repeal, any appointment made or any thing done or any action taken under the rules so repealed under sub-rules (1)supra shall be deemed to have been validly made or done or taken under these rules.

By Order

Principal Secretary (TCP) to the  
Government of Himachal Pradesh.  
P.T.O.

Authoritative English Text of this Department Notification No. TCP-2(B)1-1/2009, (Estt)Rules/DM dated 22.12.2011 as required under Clause (3) of Article 348 of the Constitution of India)

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No. TCP-2(B)1-1/2009(Estt)Rules/DM. Dated Shimla-2 the 22<sup>nd</sup> December, 2011

NOTIFICATION

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- Short title and commencement
- 1.(i) These rules may be called the Himachal Pradesh, Town & Country Planning Department, Draughtsman, Class-III (Non-Gazetted), Recruitment and Promotion Rules, 2011.
- (ii) These rules shall come into force from the date of publication in the Rajpatra, Himachal Pradesh.
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- (ii) Notwithstanding such repeal, any appointment made or any thing done or any action taken under the rules so repealed under sub-rules (1)supra shall be deemed to have been validly made or done or taken under these rules.

By Order

Principal Secretary (TCP) to the  
Government of Himachal Pradesh.  
P.T.O.

Endst.No.TCP-2(B)1-1/2009(Estt)Rules/DM Shimla-2

22<sup>nd</sup> December,2011

Copy is forwarded to:-

1. The Secretary,H.P.Public Service Commission,Shimla-2 w.r.t.this letter No.1-1/97-PSC-  
Part dated 25.10.2011.
2. ALR-cum-Under Secretary(Law) to the Govt. of H.P.,H.P.Secretariat, Shimla-2
2. The Sr. Law Officer, Law Deptt. (Hindi) H.P. Secretariat Shimla-2.
3. The Director, Town & Country Planning Department Shimla-9 with 05 copies.

*Q.S.W.*  
Under Secretary(TCP) to the  
Government of Himachal Pradesh.

.....

ANNEXURE-"A"

RECRUITMENT AND PROMOTION RULES FOR THE POST OF DRAUGHTSMAN CLASS-III, (NON-GAZETTED) IN THE TOWN & COUNTRY PLANNING DEPARTMENT, HIMACHAL PRADESH.

1. Name of the posts : Draughtsman
2. Number of posts : 5( Five)
3. Classification : Class-III(Non-Gazetted)
4. Scale of pay : (i) Pay scale for regular incumbents:-  
Pay Band-3 Rs.10300-34800 +Grade Pay Rs.3800/-  
(ii) Emoluments for contract employees:-  
Rs.14100/- as per details given in Col 15-A.
5. Whether Selection Post : Non-Selection  
or Non- Selection Post.
6. Age for direct : Between 18 and 45 years.  
Recruitment

Provided that the upper age limit for direct recruits will not be applicable to the candidates already in service of the Government including those who have been appointed on adhoc or on contract appointment;

Provided further that if a candidate appointed on adhoc basis or on contract basis had become over-age on the date when he/she was appointed as such he/she shall not be eligible for any relaxation in the prescribed age limit by virtue of his/her such adhoc or contract appointment;

Provided further that upper age limit is relaxable for scheduled Castes/Scheduled Tribes/other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government:

Provided further that the employees of all the Public Sector Corporations and Autonomous Bodies who happened to be Government Servants before absorption in Public Sector Corporation/ Autonomous Bodies at the time of initial constitutions of such Corporations/Autonomous Bodies shall be allowed age concession in direct recruitment as admissible to Government servants. This concession will not, however, be admissible to such staff of the Public Sector Corporation/ Autonomous Bodies who are/were subsequently

appointed by such Corporation/ Autonomous Bodies and who are/ were finally absorbed in the service of such Corporation/ Autonomous Bodies after initial constitution of the Public Sector Corporation/ Autonomous Bodies.

1. Age limit for direct recruitment will be reckoned on the first day of the year in which the post(s) is/ are advertised for inviting application or notified to the Employment Exchange or as the case may be.

2. Age and experience in the case of direct recruitment, relaxable at the discretion of the H.P. Public Service Commission in case the candidate is otherwise well qualified.

7. Minimum Educational : (a) **ESSENTIAL QUALIFICATION(S)**  
and other qualification (i) 10+2 or its equivalent from a recognized Board of  
required for direct School Education/University.  
recruit(s) (ii) At least three years' Diploma course in Architectural  
Assistantship from a recognized University or an  
Institution duly recognized by the State/Central Govt.

(b) **DESIRABLE QUALIFICATION :-**

Knowledge of customs, manners & dialects of Himachal Pradesh & suitability for appointment in the peculiar conditions prevailing in the Pradesh.

8. Whether age and : Age : Not applicable  
educational qualification : Educational Qualification : Not applicable  
prescribed for direct  
recruits will apply in the  
case of the promotee(s)?

9. Period of probation, if : Two years' subject to such further extension for a period  
any not exceeding one year as may be ordered by the  
competent authority in special circumstances and reasons  
to be recorded in writing.

10 Method of recruitment, : (i) 20% by direct recruitment on a regular basis or by  
whether by direct recruitment on contract basis as the case may be. The  
recruitment or by contract employees will get emoluments as given in  
promotion, deputation, Col.15-A and will be governed by service conditions as  
transfer and the specified in the said Column.  
percentage of post(s) to (ii) 80% by promotion.  
be filled-in by various  
methods.

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ii In case of recruitment by promotion, deputation, transfer, grade from which promotion/ deputation/ transfer is to be made.

By promotion from amongst the Junior Draughtsman who possess eight years' regular service or regular combined with continuous adhoc service rendered, if any, in the grade.

Provided that for filling up the post of Draughtsman the following 05 points "Post" based roster shall be followed:-

Roster Point No.	Category
1st, 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4th	By promotion
5 <sup>th</sup>	By direct recruitment

Note: The roster will be repeated after every 5<sup>th</sup> point till the representation to all categories is achieved upto the prescribed percentage in the cadre of Draughtsman. Thereafter, the vacancy will be filled up from the category which vacates the post.

1. In all cases of promotion, the continuous adhoc service rendered in the feeder post, if any, prior to regular appointment to the post shall be taken into account towards the length of service as prescribed in these Rules for promotion subject to the condition that the adhoc appointment/ promotion in the feeder category had been made after following proper acceptable process of selection in accordance with the provisions of R&P Rules;

Provided that in all cases where a junior person becomes eligible for consideration by virtue of his/her total length of service (including the service rendered on adhoc basis, followed by regular service/ appointment) in the feeder post in view of the provision referred to above, all persons senior to him/ her in the respective category/ post/ cadre shall be deemed to be eligible for consideration and placed above the junior person in the field of consideration;

Provided that all incumbents to be considered for promotion shall possess the minimum qualifying service of at least three years' or that prescribed in the R&P Rules for the post, whichever is less;

Provided further that where a person becomes ineligible to be considered for promotion on account of the requirements of the preceding proviso, the person(s) junior to him/ her shall also be deemed to be ineligible for consideration for such promotion;

**Explanation :-** The last proviso shall not render the junior incumbent(s) ineligible for consideration for promotion if the senior ineligible person(s) happened to be Ex-Serviceman recruited under the provisions of Rule-3 of the Demobilized Armed Forces Personnel (Reservation of vacancies in Himachal State Non-Technical Service) Rules, 1972 and having

been given the benefit of seniority there-under or recruited under the provisions of Rule-3 the Ex-Serviceman (Reservation of vacancies in Himachal Pradesh Technical Services) Rules 1985 and having been given the benefit of seniority there-under :-

(2) Similarly, in all cases of confirmation adhoc service rendered on the feeder post, if any, prior to the regular appointment against such post shall be taken into account towards the length of service, if the adhoc appointment/ promotion had been made after proper selection and in accordance with the provision of the R&P Rules.

Provided that inter-se-seniority as a result of confirmation after taking into account, adhoc service rendered as referred to above shall remain unchanged.

- |      |  |   |
|------|--|---|
| 12.  | If a Departmental Promotion Committee exists, what is its composition.                               | As may be constituted by the Government from time to time   |
| 13.  | Circumstances under which the HP Public Service Commission is to be consulted in making recruitment. | As required under the Law.  |
| 14.  | Essential requirement for direct recruitment.  | A candidate for appointment to any service or post must be a citizen of India.  |
| 15.  | Selection for appointment to post by direct recruitment  | Selection for appointment to the post in the case of direct recruitment shall be made on the basis of viva-voce test if the H.P.Public Service Commission or other recruiting authority as the case may be, so consider necessary or expedient by written test or practical test, the standard/syllabus, etc. of which, will be determined by the commission/other recruiting authority as the case may be. |
| 15-A | Selection for appointment to the post by contract appointment  | Notwithstanding anything contained in these rules contract appointments to the post will be made subject to the terms and conditions given below:   |

*Page*

**(I) CONCEPT:**

(a) Under this policy, the Draughtsman in the Department of Town & Country Planning, HP will be engaged on contract basis initially for one year; which may be extendable on year to year basis.

Provided that the extension/renewal of contract period on year to year basis the concerned HOD shall issue a certificate that the service and conduct of the contract appointee is satisfactory during the year and only then his period of ontract is to be renewed/ extended.

**(b) POST FALLS WITHIN THE PURVIEW OF THE HP PSC/HPSSSB:-**

The Director, Town & Country Planning after obtaining the approval of the Government to fill up the vacant posts on contract basis will place the requisition with the concerned recruiting agency i.e. H.P.Subordinate Services Selection Board, Hamirpur.

(c) The selection will be made in accordance with the eligibility conditions prescribed in these R&P Rules.

**(II) CONTRACTUAL EMOLUMENTS :**

The Draughtsman appointed on contract basis will be paid consolidated fixed contractual amount @ ₹ 14100/- per month (which shall be equal to minimum of the pay band + grade pay. An amount of ₹ 430/- (3% of the minimum of pay band + grade pay of the post) as annual increase in contractual emoluments for the subsequent year(s) will be allowed if contract is extended beyond one year.

**(III) APPOINTING/DISCIPLINARY AUTHORITY**

The Director, Town & Country Planning, Himachal Pradesh will be the appointing and disciplinary authority.

**(IV) SELECTION PROCESS:**

Selection for appointment to the post in the case of contract appointment/recruitment will be made on the basis of viva-voce test or if considered necessary or expedient by a written test or practical test, the standard/syllabus etc. of which will be determined by the concerned recruiting authority i.e. H.P.Subordinate Service Selection Board, Hamirpur.



**(V) COMMITTEE FOR SELECTION OF CONTRACTUAL APPOINTMENTS:**

As may be constituted by the concerned recruiting authority i.e. the H.P. Subordinate Service Selection Board, Hamirpur from time to time.

**(VI) AGREEMENT:**

After selection of a candidate, he/she shall sign an agreement as per Annexure-B appended to these Rules.

**(VII) TERMS AND CONDITIONS:**

(a) The Contract appointee will be paid fixed contractual amount @ ₹ 14100/- per month (which shall be equal to minimum of the pay band + grade pay) The contract appointee will be entitled for increase in contractual amount @ ₹ 430/- (3% of the minimum of pay band + grade pay of the post) for further extended years and no other allied benefits such as senior/selection scales etc. will be given.

(b) The service of the Contract Appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/ conduct of the contract appointee is not found satisfactory.

(c) Contract Appointee will be entitled for one day casual leave after putting in one month service. This leave can be accumulated upto one year. No leave of any other kind is admissible to the contract appointee. He/ She shall not be entitled for Medical Reimbursement & LTC etc. Only maternity leave will be given as per Rules.

(d) Unauthorized absence from the duties without the approval of the Controlling Officer shall automatically lead to the termination of the contract. Contract appointee shall not be entitled for contractual amount for the period of absence from duty.

(e) An official appointed on contract basis who have completed five years tenure at one place of posting will be eligible for transfer on need based basis wherever required on administrative grounds.

(f) Selected candidate will have to submit a certificate of his/her fitness from a Govt./ Registered Medical Practitioner. Woman candidate, pregnant beyond 12 weeks will be temporarily unfit till the confinement is over. The woman candidate will be re-examined for the fitness from an authorized Medical Officer/ Practitioner.

(g) Contract appointee will be entitled to TA/DA if required to go on tour in connection with his/her official duties at the same rate as applicable to regular counterpart officials at the minimum of the pay scale.

(h) Provisions of service rules like FR SR, Leave Rules, GPF Rules, Pension Rules & Conduct rules etc. as applicable in case of regular employees will not be applicable in case of contract appointees. They will be entitled for emoluments etc. as detailed in this Column.

16 Reservation

The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Caste/ Scheduled Tribes/ Other Backwards Classes/ other categories of persons issued by the Himachal Pradesh Government from time to time

17. Departmental Examination

Not applicable

18. Power to Relax

Where the State Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the H.P.P.S.C., relax any of the provision(s) of these Rules with respect to any Class or Category of person(s) or post(s).

Annexure-"B"

Form of contract/agreement to be executed between the Draughtsman & the Government of Himachal Pradesh through Director H.P. Town & Country Planning Department.

This agreement is made on this ..... day of ..... in the year.....

Between Sh/Smt. .... S/o/D/o  
Shri..... R/o.....

AND The Governor, Himachal Pradesh through Director, Town & Country Planning Department, Himachal Pradesh (here-in-after called the FIRST PARTY),

Whereas, the SECOND PARTY has engaged the aforesaid FIRST PARTY and the FIRST PARTY has agreed to serve as a Draughtsman on contract basis on the following terms & conditions:-

1. That the FIRST PARTY shall remain in the service of the SECOND PARTY as Draughtsman on contract basis for a period of 1 year commencing on day of ..... and ending on the day of ..... It is specifically mentioned and agreed upon by both the parties that the contract of the FIRST PARTY with SECOND PARTY shall ipso-facto stand terminated on the last working day i.e. on ..... and information notice shall not be necessary.

Provided that for extension/renewal of contract period on year to year basis the concerned HOD shall issue a certificate that the service and conduct of the contract appointee is satisfactory during the year and only then his period of contract is to be renewed/extended.

- 2. The contractual amount of the FIRST PARTY will be Rs. 14100/- per month.
- 3. The service of FIRST PARTY will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found good or if a regular incumbent is appointed / posted against the vacancy for which the first party was engaged on contract.
- 4. Contractual Draughtsman will be entitled for one day casual leave after putting in one month service. This leave can be accumulated upto one year. No leave of any kind is admissible to the contractual Draughtsman. He will not be entitled for Medical Reimbursement and LTC etc. Only maternity leave will be given as per rules.

5. Unauthorized absence from the duty without the approval of the controlling officer will automatically lead to the termination of the contract. A contractual Draughtsman will be entitled for contractual amount for the period of absence from duty.
6. An official appointed on contract basis who have completed five years tenure at one place of posting will be eligible for transfer on need based basis wherever required on administrative grounds.
7. Selected candidate will have to submit a certificate of his/her fitness from a Government/Registered Medical Practitioner. In case of women candidates pregnancy beyond twelve weeks will render her temporarily unfit till the confinement is over. The women candidate should be re-examined for fitness from an authorized Medical Officer/ practitioner.
8. Contract appointee shall be entitled to TA/DA if required to go on tour in connection with his official duties at the same rate as applicable to regular counter-part official at the minimum of pay scale.
9. The Employees Group Insurance Scheme as well as EPF/GPF will not be applicable to the contractual appointee (s).

**IN WITNESS the FIRST PARTY AND SECOND PARTY** have herein to set their hands the day, month and year first, above written.

**IN THE PRESENCE OF WITNESS:**

1.....  
 .....  
 (Name and Full Address)

2.....  
 .....  
 (Name and Full Address)

(signature of the FIRST PARTY)

**IN THE PRESENCE OF WITNESS:**

1.....  
 .....  
 (Name and Full Address)

2.....  
 .....  
 (Name and Full Address)

(signature of the SECOND PARTY)

Authoritative English Text of this Department Notification No. TCP-2(B)1-1/2009 (Estt)Rules/DM dated 5/2/2015 as required under Clause (3) of Article 348 of the Constitution of India)

*Government of Himachal Pradesh  
Department of Town & Country Planning*

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No. TCP-2(B)1-1/2009(Estt)Rules/DM Dated Shimla-2 the 5<sup>th</sup> February,2015

**NOTIFICATION**

In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor, Himachal Pradesh, in consultation with the H.P.Public Service Commission, is pleased to make the following rules further to amend the Himachal Pradesh Department of Town & Country Planning Draughtsman, Class-III (Non-Gazetted) Recruitment and Promotion Rules, 2011 notified vide this Department Notification of even number dated 22.12.2011 namely:-

Short title and commencement	1.(1)	These rules may be called the Himachal Pradesh Town & Country Planning Department, Draughtsman, Class-III (Non-Gazetted), Recruitment and Promotion (First Amendment) Rules, 2015.
	(2)	These rules shall come into force from the date of publication in the Rajpatra/e-Gazette, Himachal Pradesh.
Amendment in Annexure-"A"	2.  (1)	In Annexure-"A" to the Himachal Pradesh Town and Country Planning Department, Draughtsman, (Class-III, Non-Gazetted) Recruitment and Promotion Rules,2011:  For the existing provisions against Column No.10, the following shall be substituted, namely:-  (i) 20% by direct recruitment on a regular basis or by recruitment on contract basis, as the case may be.

(ii) 80% by promotion failing which by direct recruitment on a regular basis or by recruitment on contract basis, as the case may be.

(2) For the existing provision against Column No.11 the following shall be substituted, namely:-

80% by promotion as under:-

(i) By promotion from amongst the Junior Draughtsman having three years Diploma in Architectural Assistantship or its equivalent from a recognized University or an Institution duly recognized by the H.P./Central Govt. with five years regular or regular combined with continuous adhoc service, if any, in the grade. ....20%

(ii) By promotion from amongst the Junior Draughtsmen having passed ITI course of two years duration in the trade of Draughtsman (Civil) or its equivalent from a recognized ITI/Institution, with eight years regular or regular combined with continuous adhoc service, if any, in the grade .....60%

Provided that for filling up the post of Draughtsman the following 05 point "Post" based roster shall be followed.

Roster Point No.	Category
Ist	Category(i)
2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>	Category(ii)
5 <sup>th</sup>	Direct recruitment

		-3-  Note: The roster will be repeated after every 5 <sup>th</sup> point till the representation to all categories is achieved upto the prescribed percentage in the cadre of Draughtsman. Thereafter, the vacancy will be filled up from the category which vacates the post.
	(3)	For the existing provision against Column No.15-A the following shall be substituted, namely:-

**I CONCEPT**

(a) Under this policy the Draughtsman in the Department of Town & Country Planning, HP will be engaged on contract basis initially for one year; which may be extendable on year-to-year basis.

Provided that for extension/renewal of contract period on year to year basis the concerned HOD shall issue a certificate that the service and conduct of the contract appointee is satisfactory during the year and only then his period of contract is to be renewed/extended.

**(b)POST FALLS WITHIN THE PURVIEW OF. HPSSSB, Hamirpur:**

The Director, Town & Country Planning Department after obtaining the approval of the Government to fill up the vacant post(s) on contract basis will place the requisition with the concerned recruiting agency i.e. H.P. Subordinate Service Selection Board, Hamirpur.

(C) The selection will be made in accordance with the eligibility conditions prescribed in these R&P Rules.

**(II) CONTRACTUAL EMOLUMENTS :**

The Draughtsman appointed on contract basis will be paid consolidated fixed contractual amount @ ₹ 14100/-per month.(which shall be equal to minimum of the

payband + grade pay). An amount of ₹ 423/- (3% of the minimum of the pay band + grade pay of the post) as annual increase in contractual emoluments for the subsequent year(s) will be allowed if contract is extended beyond one year.

**(III) APPOINTING/DISCIPLINARY AUTHORITY:**

The Director, Town & Country Planning, Himachal Pradesh will be the appointing and disciplinary authority.

**(IV) SELECTION PROCESS:**

**FOR THE POSTS(S) FALLING WITHIN THE PURVIEW OF  
HPSSSB, Hamirpur:**

Selection for appointment to the post in the case of contract appointment will be made on the basis of viva-voice test or if considered necessary or expedient by a written test or practical test, the standard/syllabus etc. of which will be determined by the concerned recruiting agency i.e. H.P. Subordinate Service Selection Board, Hamirpur.

**(V) COMMITTEE FOR SELECTION OF CONTRACTUAL  
APPOINTMENTS:**

As may be constituted by the concerned recruiting agency i.e. Himachal Pradesh Subordinate Service Selection Board, Hamirpur from time to time.

**(VI) AGREEMENT:**

After selection of a candidate, he/she shall sign an agreement as per Annexure-B appended to these rules.

**(VII) TERMS AND CONDITIONS:**

(a) The Contractual appointee will be paid fixed contractual amount @ ₹ 14100/- per month (which shall be equal to minimum of the Pay Band + Grade Pay) The contract appointee will be entitled for increase in contractual amount @ ₹ 423/- (3% of minimum of the pay band + grade pay of the post) for further extended years and no other



allied benefits such as senior/selection scales etc. will be given. The service of the Contract Appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/ conduct of the contract appointee is not found satisfactory.

(b) The service of the Contract Appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory.

(c) Contract Appointee will be entitled for one day's casual leave after putting one-month service. However, the contract employee will also be entitled for 16 weeks Maternity Leave and 10 days' Medical Leave and 5 days' special leave. He/she shall not be entitled for Medical Re-imbusement and LTC etc. No leave of any other kind except above is admissible to the contract appointee.

Provided that the un-availed Casual Leave, Medical Leave and Special leave can be accumulated upto the Calendar Year and will not be carried forward for the next Calendar Year.

(d) Unauthorized absence from the duties without the approval of the Controlling Officer shall automatically lead to the termination of the contract. However, in exceptional cases where the circumstances for un-authorized absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization but the incumbent shall have to intimated the controlling authority in this regard well in time. However, the contract appointee shall not be entitled for contractual amount for the period of absence from duty.

Provided that he/she shall submit the certificate of illness/fitness issued by the Medical Officer, as per prevailing instructions of the Government.

(e) An official appointed on contract basis who has completed three years tenure at one place of posting will be eligible for transfer on need based basis wherever required on administrative grounds.

- (f) Selected candidate will have to submit a certificate of his/her fitness from Government/ Registered Medical Practitioner. Women candidate, pregnant beyond weeks will stand temporarily unfit till the confinement is over. The women candidate will be re-examined for the fitness from an authorized Medical Officer/ Practitioner.
- (g) Contract appointee will be entitled to TA/DA if required to go on tour in connection with his/her official duties at the same rate as applicable to regular counterpart at the minimum of the pay scale.
- (h) Provisions of service rules like FR SR, Leave Rules, GPF Rules, Pension Rules & Conduct rules etc. as are applicable in case of regular employees will not be applicable in case of contract appointees. They will be entitled for emoluments etc. as detailed in this Column

By Order


Manisha Nanda  
Principal Secretary(TCP)to the  
Government of H.P.

Endst.No. TCP-2(B)1-1/2009(Estt.)Rules/DM

Shimla-2

5<sup>th</sup> February, 2015

1. ALR-cum-Under Secretary (Law-opinion) to the Government of H.P.
2. The Senior Law Officer, Law Deptt. (Hindi), H.P.Secretariat, Shimla-2
3. The Secretary, H.P.Public Service Commission, w.r.t.his letter No.1-1/97-PSC-Part dated 29.10.2014
4. The Director, Town & Country Planning Department Shimla-9.

  
(Pushpa Patial)  
Joint Secretary(TCP) to the  
Government of Himachal Pradesh  
Ph.No.0177-2880537

Department of Himachal Pradesh  
Department

This agreement is made on this .....  
year..... Between Sh/Smt..... Shri

AND The Governor, Himachal Pradesh through Director  
Department, Himachal Pradesh (here-in-after called the SE

Whereas, the SECOND PARTY has engaged the aforesaid  
FIRST PARTY has agreed to serve as a Draughtsman on con-  
terms & conditions:-

1. That the FIRST PARTY shall remain in the service of the  
Draughtsman on contract basis for a period of 1 year  
..... and ending on the day of ...  
specifically mentioned and agreed upon by both the parties  
FIRST PARTY with SECOND PARTY shall ipso-facto start  
working day i.e. on ..... and information notice shall
2. The contractual amount of the FIRST PARTY will be R 14100
3. The service of FIRST PARTY will be purely on temporary basis  
liable to be terminated in case the performance/conduct of the  
not found good or if a regular incumbent is appointed / posted  
which the first party was engaged on contract.
4. Contract Appointee will be entitled for one day's casual leave and  
service. However, the contract employee will also be entitled  
Leave and 10 days' Medical Leave and 5 days' special leave  
entitled for Medical Re-imbusement and LTC etc. No leave  
above is admissible to the contract appointee.