

[Authoritative English. Text of this Department Notification No. TCP- A(3)-4/2011 Dated 14-09-2016 as required under clause (3) of Article 348 of the Constitution of India.]

TOWN AND COUNTRY PLANNING DEPARTMENT

NOTIFICATION

Shimla, the 14th September, 2016

TCP-A(3)-4/2011.—In supersession of this Department's Notification of even No. dated 21.1.2014, the Governor of Himachal Pradesh, in exercise of the powers conferred by section 3 of the Himachal Pradesh Public Service Guarantee Act, 2011 (Act No. 34 of 2011) read with Rule 4 of the Himachal Pradesh Public Service Guarantee Rules, 2011, is pleased to notify various services, Designated Officers, Appellate Authorities and time limits etc. in respect of the Town and Country Planning Department, Himachal Pradesh as per details given below:—

Sr. No.	Name of the service/ Public Service	Designated Officer	Documents to be attached with the Application (list enclosed)	Stipulated time limit for providing service (s)	Name and address of the first appellate authority	Stipulated time limit for disposal of first Appeal	Name and address of the second Appellate authority
1	2	3	4	5	6	7	8
1.	Certificate that land is not in Planning/ Special Area	1. Deputy Commissioner, Kangra, Chamba, Kullu vested with power of the Director (TCP). 2. Chairman SADA vested with power of the Director (TCP). 3. Chief Executive Officer BBNDA vested with power of the Director (TCP). 4. Commissioner, Municipal corporation being Chairman of Single Umbrella Committee. 5. Town and Country Planner/ Assistant Town Planner/ Planning Officer of the District. 6. Executive Officers of the Municipal Committee vested with power of the Director (TCP).	Revenue paper of the land.	(i) 3 working days where site visit is not required (ii) 10 days where site visit is required	Director (TCP)	30 Days	Addl. Chief Secretary (TCP), to the Govt. of H.P.- 171002
2.	(i) Change of Land Use. (ii) Site inspection.	Same as Above Same as Above	As prescribed in Form-11 and 12 under Rule 16 (1) of HPTCP Rules, 2014.	60 days (i) 7 days from the receipt of the application. (ii) For Industrial proposal it shall be 48 hours.	-do- -do-	-do- -do-	-do- -do-

1	2	3	4	5	6	7	8
3.	(i) Development permission. (ii) Site inspection.	Same as Above Same as Above		60 days (i) 7 days from the receipt of the application. (ii) For Industrial proposal it shall be 48 hours	-do- -do-	-do- -do-	-do- -do-
4.	(i) NOC for service connection. (ii) Site inspection.	Same as Above Same as Above	Letter No. and date vide which development permission was granted.	30 days (i) 7 days from the receipt of the application. (ii) For Industrial Proposal it shall be 48 hours.	-do- -do-	-do- -do-	-do- -do-
5.	Complaint regarding detection of un-authorized construction, deviation from approved plan and action thereon.	Same as Above	Location of un-authorized construction and name of the person.	30 days	-do-	-do-	-do-
6.	Supplying copy of record	Same as Above	Detail of the record required.	7 days	-do-	-do-	-do-
7.	Composition of offences	Same as Above	As prescribed under Form-26 (as per Rule 35 of HPTCP Rules, 2014).	60 days	-do-	-do-	-do-
8.	Registration of Private Professionals under H.P. TCP Rules, 2014.	Same as Above	As prescribed Appendix 10 of HP TCP Rules, 2014.	30 days	-do-	-do-	-do-
9.	Registration of Promoters and Estate Agents	Same as Above	As in Form 34 for Promoters and in Form 35 for Estate Agents of HP TCP Rules, 2014.	30 days	-do-	-do-	-do-
10.	Grant of License for construction of Apartment and Colony under Himachal Pradesh Town and Country Planning Act, 1977.	Same as Above	As in Form 47 of HP TCP Rules, 2014.	60 days	-do-	-do-	-do-

By order,
Sd/-
Additional Chief Secretary (TCP).